

DISCLOSURE DIVISION

TB

- ☒ WAIVER REQUEST
☐ ANSWER
☐ RECONSIDERATION REQUEST
☐ UNTIMELY

DATE: 10/1/2021

DOCKET #: 2021-864

Ashley Wimberley, Director
Disclosure Division

(Signature)

FILER INFORMATION

Name: Ms. Donna Mann Green
Address: 352 Little Lake Rd., West Monroe, LA 71292-1929
Office/Position: Pine Hill Water Board District #8
of Disclosures/Amendments Filed with Agency: 2
Years Covered: 2018-2019
Final Report: Yes

REPORT INFORMATION

Name of Report: Tier 2.1 Annual Personal Financial Disclosure covering calendar year 2019
Report ID: PFD21005549
Original Due Date: 7/6/2020
NOD Received: 4/15/2021
NOD Signed by: Mail Carrier - C19
PFD/Answer Due Date based on NOD: 4/26/2021
PFD/Answer Filed: 5/7/2021

LATE FEE INFORMATION

Amount of Late Fee: \$550
Days late from receipt of NOD: 11
Total days late from initial due date: 305
Late Fee Order Received: 8/3/2021
Payment/Waiver Request Due Date: 8/23/2021
Waiver Request Received: 8/4/2021

COMMENTS:

Donna Mann Green is submitted a Waiver Request for the late filing of her final annual disclosure. Mrs. Green stated after leaving the Pine Hill Water Board District # 8, both her father and mother (who suffers from Dementia) ended up on Covid-19 Pandemic lockdown in West Monroe, for a year. She was not timely receiving her mail and was traveling back and forth from Shreveport to West Monroe since she was in the process of moving to West Monroe. While moving a lot of her documents were packed away. During this time, she was also diagnosed with Covid, and is still paying hospital bills for treatment and some other Covid related illnesses. Mrs. Green apologizes for the late filing as she thought she was finished with filing the disclosures, once she was no longer on the board. She asks the Ethics Board to waive her fine due to the circumstances of moving and COVID-19, which led to her filing the PFD late.

OTHER LATE FEE INFORMATION

Disclosure Statements:

- Other Outstanding Statements: No
- Other Outstanding Late Fees: No
- Prior Late Fees: No
- Reassessed Late Fees: No

Campaign Finance:

- Outstanding Late Fees: No
- Prior Late Fees: No

August 4, 2021

RE: Tier 2:1 Annual Personal Financial Disclosure Statement for calendar year 2019 Pine Hill Water Board District #8 **Late Fee Assessment-Report: PFD21005549**

Dear Louisiana Board of Ethics,

The circumstances around filing the financial report for the year 2019 for the Pine Hill Water Board District #8 are a little complicated. Upon leaving the water board I went to help my father with my mother who has dementia I ended up being locked down due to COVID in West Monroe. As you know that lockdown lasted for almost a year. During that time, I was not receiving my mail in a timely manner, as I would travel back to Shreveport for a day or two to take care of things and then back to West Monroe. The filing of this report fell through the cracks and for that I apologize. I thought I was done with the Pine Hill Water Board. Upon finding out that I needed to file this information we were also in the process of trying to move from Shreveport to West Monroe, therefore a lot of my documentation needed was packed away. I did go ahead and file with the information that I had at the time that I received they notice it was past the deadline already for that I apologize.

I am asking that you waive the late filing fee due to the circumstances and this COVID epidemic that has gripped our nation. Thank you for your consideration. I look forward to hearing from you in the near future.

I am asking that you waive this fee due to the conditions with COVID that led up to me not being able to file everything in a timely manner. Also, during this time, I myself had COVID, we are still paying hospital bills related to this and some other illnesses related to my COVID illness.

My new address is 352 little lake Rd, West Monroe, Louisiana 71292. If you would like to speak with me, you may call me at 318 272 7188.

Sincerely,

Donna Mann Green
352 Little Lake Rd
West Monroe, LA 71292

File Recieved by Website Upload
August 04, 2021 2:17 pm

Document Type: Waiver Request/Appeal

Filer Name: Donna Mann Green

Filer E-mail: donnamanngreen@gmail.com

Original File Name: Late Fee assesment apeal letter.pdf

Page Count: 1

Final File Name: 20210804_637636834605897002.pdf



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS

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(225) 219-5600
FAX: (225) 381-7271
1-800-842-6630
www.ethics.la.gov

CERTIFIED MAIL

NO. 70200090000057839161

RETURN RECEIPT REQUESTED

April 13, 2021

Donna Mann Green
847 Eds Blvd.
Shreveport, LA 71107

RE: NOTICE OF DELINQUENCY - FAILURE TO FILE

**Statement covering 2019 (originally due on July 6, 2020)
Pine Hill Water Board District #8**

Dear Ms. Green:

Pursuant to La. R.S. 42:1124.4, if a person fails to file a Personal Financial Disclosure Statement as required by 42:1124, 1124.2, 1124.2.1, or 1124.3; omits information; or files inaccurately, a Notice of Delinquency shall be issued. A review of our records indicates that we have not received your Personal Financial Disclosure Statement.

You have 7 business days from the date of receipt of this Notice to file your Tier 2.1 Personal Financial Disclosure Statement covering 2019, which was originally due on July 6, 2020, or to submit an Answer explaining why you feel you are not required to file a Personal Financial Disclosure Statement. Failure to file a Personal Financial Disclosure Statement or an Answer within the 7 business days will subject you to an automatic late fee of \$50 per day up to a maximum of \$1,500. Proof of timely filing is determined by the U.S. Postal Service postmark; commercial delivery service; fax, upload, or electronic filing confirmation date stamp.

The form for the Tier 2.1 Personal Financial Disclosure Statement (Form 417) is available on the Louisiana Board of Ethics website at www.ethics.la.gov. If you have any questions, you may contact me at 225/219-5600 or 800/842-6630.

Sincerely,

Lisa Ford
Program Compliance Officer



SEND TO ADDRESSEE SECTION

- Complete items 1, 2, and 3.
 - Print your name and address on the reverse so that we can return the card to you.
 - Attach this card to the back of the mailpiece, or on the front if space permits.
1. Article Addressed to:

ETHICS BOARD REC'D
APR 19 '21 PM3:02

Donna Mann Green
847 Eds Blvd.

Shreveport, LA 71107



9161

2. Art. No. 7020 0090 0000 5783

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☒ (19)
- B. Received by (Printed Name)
- C. Date of Delivery 04/19/21
- D. Is delivery address different from item 1? ☒ YES
If YES, enter delivery address below:
STATE OF LOUISIANA
COUNTY OF STATE CIVIL
P. O. BOX 4368
N. ROUGE, LA 70822
K: (225) 219-5600
X: (225) 381-7271
www.ethics.la.gov

2019-400

3. Service Type
- ☐ Adult Signature
 - ☐ Adult Signature Restricted Delivery
 - ☒ Certified Mail®
 - ☐ Certified Mail Restricted Delivery
 - ☐ Collect on Delivery
 - ☐ Restricted Delivery
 - ☐ Registered Mail®
 - ☐ Registered Mail Restricted Delivery
 - ☐ Return Receipt for Merchandise
 - ☐ Signature Confirmation™
 - ☐ Signature Confirmation Restricted Delivery
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 - ☐ Registered Mail Restricted Delivery
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Domestic Return Receipt